



**Regular City Council Meeting
October 11, 2022, at 6 pm
Sturgeon Lake City Hall**

The following council members were present at the hall: Mayor Todd Danelski, Council member Kris Philipps, Council member Ken Grey, Council member Rick Lewis and Council member David Lingle

The following council members were absent:

The following city employees were present at the hall: City Clerk/Treasurer Sandra Osterdyk and Fire Chief Al Cekalla, Public Works Superintendent Larry Coursolle

The following city staff members were absent:

Members of the public that were present: Emily Danelski, Larry Dagel, Marilyn Criley, Scott Helfman, Tom Koch, Judy Koch, Joseph Pelawa, John B. Mikrot Jr., John Mikrot III, Nick Dagel, Casey Behrman, Dairus Fairchild

Call to order: Pursuant to due call and notice thereof, Mayor Danelski called Special Assessment Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Special Assessment Hearing

No members of the public were present to address the assessment of delinquent water and sewer bills. Mayor Danelski had a brief discussion with the counsel and assessment list was reviewed.

Call to order: Pursuant to due call and notice thereof, Mayor Danelski called the regular city council meeting to order at 6:01 pm.

Approval of Minutes

The minutes of the July 12, 2022, Regular City Council Meeting, were submitted for approval.

R. Lewis made a motion to approve the minutes for the July 12, 2022, Regular City Council Meeting as submitted, K. Philipps seconded the motion. The motion carried with four members in favor, and one opposed with all members present voting with a roll call vote.

The minutes of the August 16, 2022, Regular City Council Meeting, were submitted for approval

R. Lewis made a motion to approve the minutes for the August 16, 2022, Regular City Council Meeting as submitted, K. Philipps seconded the motion. The motion carried with four members in favor, and one opposed with all members present voting with a roll call vote.

The minutes of the September 13, 2022, Regular City Council Meeting, were submitted for approval

R. Lewis made a motion to approve the minutes for the September 13, 2022, Regular City Council Meeting as submitted, K. Philipps seconded the motion. The motion carried with four members in favor, and one opposed with all members present voting with a roll call vote.

The minutes of the September 27, 2022, Annual Budget and Road Grading and Snow Removal Sanding Bid City Council Meeting, were submitted for approval

R. Lewis made a motion to approve the minutes for the September 27, 2022, Annual Budget and Road Grading and Snow Removal Sanding Bid City Council Meeting as submitted, K. Philipps seconded the motion. The motion carried with four members in favor, and one opposed with all members present voting with a roll call vote.

Special Guest

John Mikrot was present to quickly go over a year-by-year water and wastewater contract with the city. There was a brief discussion with the counsel as they reviewed, they contract and asked questions which got addressed immediately.

R. Lewis made a motion to approve the one-year water and wastewater contract with John Mikrot, K. Philipps seconded the motion. The motion carried with all members present voting in favor.

Joseph Pelawa was present to present JPJ Engineering and go over an updated Zoning Map along with an Ordinance Update. He provided several resource options for the zoning up for 2023 along with costs. He highly recommends we reach out to Bob Voss, Executive Director with East Central Regional Development Commission out of Mora now so that we can get on the schedule for Spring of 2023. R. Lewis said he would take the lead on the zoning map and contact Bob Voss and then hand this off to the next council member in 2023.

League of Minnesota Cities recommends that every city revisits their zoning map every 20 years. The last time Sturgeon Lake updated their zoning map, and it was filed with Pine County was in 2001.

Zoning map needs to be simple, possible 5 colors. More work to be done still on the map in 2023.

Dan Dagle brought up the questions why update the zoning if there are no new business? As anyone checked if there are businesses interested in coming to Sturgeon Lake?

Larry Dagle asked if the zoning can override the existing convenance? Everything will depend on how the zoning is written. Probably not, as most covenants are a lifetime yet again this will depend on how the covenant is written as well.

R. Lewis will get ahold of Bob Voss to determine next steps and provide an update at the next meeting.

Joseph Pelawa also reminded the council about the importance of the Community Improvement Survey Responses desired around the city and ask that we continue to work on that as well. The council had started but then got no movement. He asked that we make a priority list on each category and create a team to work on those items. Reminded us that residents can also be part of those committees. The new City Hall/Fire Hall/Community Center was brought up again that progress was made then again noting. Need to establish next steps and talk with an architect. Only real funding might be grants and loans available. Council stressed that the city needs to look at the "price tag" as the community out cry over the thought of it was overwhelming earlier this year. This topic needs to be put on hold until the next council is onboard.

Joe has left Bolten & Menk and went to JPJ Engineering. He would like to stay on as our city engineer. There is no contract with Bolten & Menk, they are only listed as our city engineer. JPJ Engineering is approximately 15-25 % lower than Bolten & Menk.

R. Lewis made a motion to continue our relations with Joseph Pelawa as our city engineer with JPJ Engineering, D. Lingle seconded the motion. The motion carried with all members present voting in favor.

2023 Budget Meeting

The 2023 Budget was tabled for discussion as not number fields were populated.

Fire Department Report

Fire Department Report: Fire Chief Al Cekalla asked which copy of the Sturgeon Lake Fire Department By Laws are on record with the City of Sturgeon Lake. He believes they are the 1979 copy. He reported they have responded to 9 calls for the month. They responded to a fire call on 10/9/22 at L&L Granite that took five hours. They received mutual aid from Moose Lake and Willow River Fire Departments on this fire. He met with the Fire Marshall to go over the details. The Fire Marshall will meet with the insurance to determine the cause. Approximately 30,000 gallons of water

used. L&L had equipment against the fire hydrant. Need to ensure all hydrants in town have a 3-foot circumference clear around them. Need to add a reflection tape to all the new hydrant flags as they are hard to see at this time. Fire Department Bingo will not be at Doc's this year but instead at the Star Club on Friday, November 18. Raffle Tickets will be available at the next meeting.

Financial Report

Claims Paid: The Clerk/Treasurer presented the claims paid to the council. Any questions the council had about the Claims Paid were answered satisfactorily by the Clerk/Treasurer.

R. Lewis made a motion to approve the Claims Paid, seconded by K. Philipps. The motion carried with all members present voting in favor.

Unpaid Claims: The Clerk/Treasurer presented the unpaid claims to the council for approval for:

- \$1,552.50 Bolton Menk - 5.5 Hrs for City Mtg Attendance \$770.00, Prepare Zoning Map \$782.50
- \$6,300.20 PeopleService - October Monthly Contract \$5,850, Sample postage cost \$30.02, Lift Station Call Outs \$420.00
- \$1,513.75 Ledin & Hofstad – September 2022 calls with City Attorney and LMC, LMCIT attorney's regarding OSHA complaint and DLI company.

R. Lewis made a motion to approve the Unpaid Claims, seconded by D. Lingle. Motion carried with a roll call vote with all members present voting in favor.

Financial Report/Review: The Clerk/Treasurer presented the Financial Report/Review. Any questions the council had were answered satisfactorily by the Clerk/Treasurer.

R. Lewis made a motion to approve the Financial Report/Review, seconded by D. Lingle. The motion carried with all members present voting in favor.

Reports of Departments

Roads: Mike Buetow has a hydraulic pump out. Should be out Friday to start grading the roads.

Solid Waste: K. Grey reported a certified letter was sent and confirmed received to a received. He has photographs on file as well. The letter states the property needs to be cleaned up and includes the ordinances as well. Ken's information is listed on the kiosk board in front of City Hall. Ken contacted MN Pollution Control and they instructed him to contact Pine County for clean-up assistance.

Water/Sewer: Heater needed for the generator at the Wastewater plant. Reminded to look for a 120 High Temp Heater when getting the replacement. Hydrant flushing was completed for the town in October. Nelson Sanitation was onsite the first part of October to complete the sewer jetting for residents east of Hwy 61 and south of Laketown Road and clean Lift Stations #3, #4 and #6. Question was asked when the ribs will be shut off at the wastewater plant. Normally November or the first frost.

Public Works: Make sure the hoses are pushed in on the tractor as they are popping out. They appeared too short. They just need to be pushed in harder. Reminder the tires need to be replaced on the tractor as they are already paid for at FasStop Garage.

Zoning: R. Lewis presented an updated permits for review and approval for Kerry Juszczak 40' x 64' pole building, great sketch with setbacks. R. Lewis is selling him the lot. Personal water sewer connections. R. Lewis asked the council to review the permit and approve, R. Lewis not participate in the approval decision. 860 sq. ft of living space, single family dwelling. Living quarters need to be revised and updated sketched at the September 2022 council meeting.

Park Advisory Committee: Fencing installed on October 1. Looks great. The corner section was bought from Horton's but was paperwork ever filed? Need to check with the county.

Storage Facility: 1 new rental in October.

Cemetery: Grass is short. Trees will be cut down in the near future. Tree limbs need to be cut down. Need sign on when flowers need to be removed before November 1, 2022. Will get some proofs to Todd for review.

City Clerk Treasurer: Short four judges for November General Election now. Q3 Reports completed, PERA, MN Withholding – need September to post before Q3 can be processed, MN Unemployment website down the two times I tried to process – will continue to try to get this to work, LMCIT Renewal Application almost complete, Worked with the Bank to decode how to come up with a process on how to reconcile our accounts now that we moved to a higher interest rate account. The city now receives two bank statements each month. The Bank was unaware it would zero out account at the end of the night to move everything to get the higher interest rate. Which made our September reconciliation complicated for the bank and city. Worked to find a solution and reconcile account, November 8 General Election for the City of Sturgeon Lake: Election judges are still need if you know of anyone that is interested, please have them contact me this week, Refresher Election/Head Judge Training on 10/20/22, Public Accuracy Tests for both the DS200 and the Omni Ballot Scheduled for 11/3/22 at 4 pm

Mayor: Reminded everyone that the face of the council could change after next month.

Old Business

Zoning map has been updated. Still have some work to be done.

D. Lingle presented that he has researched the playground equipment grant and it appears to be 100 % matching grant. The grant deadline is November 1, 2022, with the completed application being in their office by that date. He asks the council to approve a donation up to \$40,000 to get the full benefit of the grant. This would include the \$10,000 ARPA funds, \$10,000 Lions donation already in the Park Fund and the \$5,000 donation already in the Park fund as well. The ask is to borrow in advance \$15,000 from the Park Fund and he will continue to get donations to back fill that \$15,000 into the Park Fund.

K. Grey made a motion to use the Park Funds to get the playground equipment grant, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Jusczak Building Permit was resubmitted with an updated sketch that is within the scope for approval. Over all measurements are 64' x 64'. Owner states they will keep the trees so the structure will not be seen from the road. Larry Dagle requests a copy of the application and permit.

K. Philipps made a motion to accept updated building permit, seconded by K. Grey. R. Lewis abstained from the vote to avoid conflict of interest. Motion carried with all other members voting in favor.

Council has discussion around grinder pump that went out at Casey Behrman's property. It was decided that the city would replace it. PeopleService would be onsite the following day to take care of changing this out for Casey. Further discussion around this topic it was determined that grinder pumps are a necessary part of the water sewer system within the City of Sturgeon Lake. The City of Sturgeon Lake took on the responsibility of the grinder pumps and are forced to use a certain kind of pumps. One resident went with a different style pf pump and is not covered by the city. The grinder pumps are under the construction easement. The city will keep two grinder pumps onsite at all times. Effective in the 2023 Fee Schedule the City will consider adding a Sewer Water Access Fee to the Fee Schedule.

New Business

Scott Helfman Platting Exemption Certificate for 3067 Farm to Market Road PID # 460074000 with Exhibit A, B and C dated 9-20-2022 small section to go to Linda Privette to expand her lot size.

R. Lewis made a motion to accept Platting Exemption Certificate for 3067 Farm to Market Road PID # 460074000 with Exhibit A, B and C dated 9-20-2022, seconded by T. Danelski. The motion carried with all members present voting in favor with a roll call vote.

Resolution 2022-17 A Resolution Accepting the Quote for Grading and Snow Removal In The City of Sturgeon Lake

T. Danelski made a motion to accept Res. No 2022-17 A Resolution Accepting the Quote for Grading and Snow Removal In The City of Sturgeon Lake, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Resolution 2022-17 A Resolution Accepting the Quote for Grading and Snow Removal In The City of Sturgeon Lake

T. Danelski made a motion to accept Res. No 2022-17 A Resolution Accepting the Quote for Grading and Snow Removal In The City of Sturgeon Lake, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Resolution 2022-18 A Resolution On Setting a Public Hearing on Delinquent Water & Sewer Assessments

T. Danelski made a motion to accept Res. No 2022-20 Resolution 2022-20 A Resolution On Setting a Public Hearing on Delinquent Water & Sewer Assessments, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Resolution 2022-21 A Resolution Certifying Unpaid Charges

T. Danelski made a motion to accept Res. No 2022-21 A Resolution Certifying Unpaid Charges, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Agreement for Prosecution Services with Pine County Attorney

T. Danelski made a motion to accept the agreement with Pine County for Prosecution Services, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Visitors Comments

The Special Guest and Visitors Comments portion of the meetings going forward will now be moved to after the council's business has been taken addressed.

Darius Fairchild brought to the council's attention there are two additional trees, both are Norway Pines, which are in the right of the way that are starting to lean. Larry will have someone look at this as both are in soft sand.

Announcements

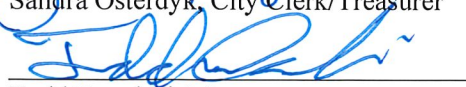
Next Regular City Council Meeting – The next regular meeting will be Tuesday, November 15, 2022, at 6 pm.

Adjournment

K. Grey made a motion to adjourn the meeting, seconded by R. Lewis. The motion carried with all members present voting in favor. Meeting adjourned at 8:32 pm

Respectfully submitted,


Sandra Osterdyk, City Clerk/Treasurer


Todd Danelski, Mayor