



**Organizational / Regular City Council Meeting
January 11, 2022 at 6 pm
Sturgeon Lake City Hall**

The following council members were present at the hall: Mayor Todd Danelski, Council member Jason Swanson, Council member Rick Lewis and Council member Kris Philipps.

The following council members were absent: Council member Erica Rasmussen.

The following city employees were present at the hall: City Clerk/Treasurer Sandra Osterdyk, Public Works Director Mark Noyes and Fire Chief Al Cekalla

The following city staff members were absent: none

Members of the public that were present: Vern Anderson, Joseph Pelawa, Ken Gray, Kelli Swanson, Emily Danelski

Call to order: Pursuant to due call and notice thereof, Mayor Danelski called the Organizational Regular City Council Meeting to order at 6:01 pm, followed by the Pledge of Allegiance.

Approval of Minutes

The minutes of the December 14, 2021 Regular City Council Meeting were submitted for approval.

[J. Swanson made a motion to approve the minutes for the December 14, 2021 Regular City Council Meeting as submitted.](#)
[R. Lewis seconded the motion. The motion carried with all members present voting in favor with a roll call vote.](#)

Special Guest

9010 Royal Avenue Offer:

Vern Anderson from Timber Ghost Realty was present to present the City Council with a Purchase Offer for review on the 9010 Royal Avenue property for sale.

[R. Lewis made a motion to accept offer and move forward with sale, seconded by K. Philipps. The motion carried with all members present voting in favor with a roll call vote.](#)

Bolton Menk:

Joseph Pelawa from Bolton Menk was onsite to share highlights of why Bolton Menk should be selected as the new City Engineer for Sturgeon Lake.

Fire Department Report

Fire Department Report: Fire Chief Al Cekalla reported the DNR sold the 2008 Polaris side by side reported on in December 2021. Sturgeon Lake Fire Department is now the first on the list for purchase when another becomes available. The Fire Department responded to a total of nine last month. This was mutual with Moose Lake and Willow River. Fire Department elections – training new people. The Fire Department is looking for recruits. Ideally the entire fire department should be over 20 people.

Financial Report

Claims Paid and Unpaid Claims: The Clerk/Treasurer presented the claims paid to the council. Any questions the council had about the Claims Paid/Unpaid were answered satisfactorily by the Clerk/Treasurer.

[R. Lewis made a motion to approve the paid and unpaid claims, seconded by J. Swanson. Motion carried with a roll call vote with all members present voting in favor.](#)

Approval for Payment Review: Two Pumps and Adaptors from Minnesota Pump Works. Currently have one left in stock and one can be rebuilt now.

[R. Lewis made a motion to approve the Bills needing approval, seconded by J. Swanson. Motion carried with a roll call vote with all members present voting in favor.](#)

Financial Report/Review: The Clerk/Treasurer presented the Financial Report/Review. Any questions the council had were answered satisfactorily by the Clerk/Treasurer.

[R. Lewis made a motion to approve the Financial Report/Review, seconded by J. Swanson. Motion carried with a roll call vote with all members present voting in favor.](#)

Reports of Departments

Roads: R. Lewis reported Scottie is doing good. The Granite company has slabs have been moved as they had been too close to the road.

Solid Waste: E. Rasmussen was absent, no update provided.

Park Advisory Committee: T. Danelski reported there was no update.

Storage Facility: T. Danelski reported there was no update.

Water/Sewer Operator: Mark Noyes reported everything looks good. He replaced a grinder pump at 3145 Laketown Road on 1/15/22. There is now one pump left. The water tower has been adjusted down to keep the water going. A tent has been purchased for at the Lift Stations when work needs to be gone. Lift Station #2 is getting a second pump. Pump # 3 is damaged, effluent issues. Needs to be cleaned. Pump #5 needs attention. The flow at the sewer plant is good and no sign of any blockage

Cemetery: T. Danelski reported an old council member had passed away and unsure if they are being buried later in the spring.

City Clerk Treasurer: S. Osterdyk reported she is adjusted to the new role.

Zoning: R. Lewis reports there is a house moving in behind the Embassy. There has been no application received on this yet.

Public Works Reports: Mark Noyes reported Minnesota Power Lights was onsite to assist to remove the Holiday decorations around town. A bigger snowblower walk behind is needed. Need a warm place to work. Blew a tire on front of the tractor, put a patch on the tire and ordered two new tires at Fas-Stop. Generator is working good.

Old Business

No old business to report.

New Business

Reorganization business for 2022 – Clerk/Treasurer: The Clerk brought up the reorganizational topics to the council and they were discussed as follows:

The City Council By-Laws

Res. No. 2022-01 Approve the 2022 Meeting Schedule

The 2022 Meeting Schedule of the City Council is as follows:

January 11	6 pm	Organizational/Regular Meeting
February 22	6 pm	Regular Meeting
March 15	6 pm	Regular Meeting
April 12	6 pm	Regular Meeting
May 10	6 pm	Regular Meeting
June 14	6 pm	Regular Meeting
June 28	6 pm	Fire Contract Meeting
July 12	6 pm	Regular Meeting
July 26	6 pm	Budget Meeting Only
August 16	6 pm	Regular Meeting
September 13	6pm	Regular Meeting & Finish Budget
October 11	6 pm	Regular Meeting & Special Assessment Hearing
November 15	6 pm	Regular Meeting
December 13	6 pm	Regular Meeting

The first meeting of 2023 will be set at the yearly December meeting per Ordinance 30

[T. Danelski made a motion to approve Resolution No. 2022 - 01 Setting the Times and Dates of the Meeting Schedule of the 2022 City Council Meetings, seconded by R. Lewis. Motion carried with a roll call vote with all members present voting in favor.](#)

Res. No. 2022-02 Approve the 2022 Appointments, Compensation & Service Providers

2022 Appointments were discussed. The council made the following changes:

- Acting Mayor: remains R. Lewis
- Building & Zoning: remains R. Lewis (with help from M. Noyes)
- Cemetery Director: remains T. Danelski
- Road Commissioner: now Kris Philipps
- Solid Waste Officer: remains E. Rasmussen (with help from M. Noyes)
- Storage Facility: remains T. Danelski
- Public Works: T. Danelski, J. Swanson and M. Noyes
- Parks & Recreation Committee: T. Danelski, J. Swanson, M. Noyes and S. Osterdyk

Compensations and Service Providers for 2022 were discussed with changes as follows:

- Mileage Reimbursement for 2022 is \$0.5856 cents per mile.
- Wages and Salaries for city employees were set according to the 2022 budget.

Contracted City Service Providers for 2022 were discussed with changes as follows:

City Engineer: now Bolten Menk

[R Lewis made a motion to approve Resolution No. 2022-02 the Appointments and Compensations and Service Providers for 2022, seconded by K. Philipps. Motion carried with a roll call vote with all other members voting in favor.](#)

Res. No. 2022-03 Approve the 2023 Fees & Charges

2022 Fee Schedule were discussed with changes as follows:

Water: Fee which must be paid before water service may be turned on pursuant to Repairs 52.27(D) \$30.00
Water: Permit to disconnect from existing water leads at curb stop box pursuant to 52.29 \$30.00
Water: Fee to be collected before water is turned back on pursuant to violations 52.33(B)(4) \$30.00
Water: Charge for testing a water meter pursuant to '52.35 (A)(4) \$100.00
Water: Charge for reinstatement of service & turn-on charge pursuant to shut off Policy & 54.03© \$30.00
Water: Pool charge fee \$200.00 per year
Water: Charge for replacement of water meter due to neglect, etc. 52.35 (3) \$500.00
City Hall Rental: Residents: 1 Free Rental with no alcohol per year or
1 discounted 100.00 rental with alcohol
Special Events: Fee for a special event permit pursuant to '118.22 \$25.00

J. Swanson made a motion to approve Resolution No. 2022-03 the Fees & Charges for 2022, seconded by K. Philipps. Motion carried with a roll call vote with all other members voting in favor.

Res. No. 2022-04 Selecting Official Depository:

R. Lewis made a motion to approve Resolution No. 2022-04, Approving Woodlands National Bank as the Official Depository for the City of Sturgeon Lake for 2022, T. Danelski seconded. Motion carried with a roll call vote with all members present voting in favor.

Res. No. 2022-05 Approving All Donations and Grants:

T. Danelski made a motion to approve Resolution No. 2022-05, Approving all donations and grants for 2022, J. Swanson seconded. Motion carried with a roll call vote with all members present voting in favor.

Res. No 2022-06 Accept L. Beede-Slocum's Resignation Letter:

R. Lewis made a motion to accept Res. No 2022-06 Loralea Beede-Slocum Resignation Letter and transferring Sandra Osterdyk to the City Clerk/Treasurer, seconded by J. Swanson. Motion carried with a roll-call vote with all members present voting in favor.

Announcements

Next Regular City Council Meeting – The next regular meeting will be Tuesday, March 15, 2022 at 6pm.

Adjournment

R. Lewis made a motion to adjourn the meeting, seconded by K. Philipps. Motion carried with a roll-call vote with all members present voting in favor. Meeting adjourned at 8:15 pm.

Respectfully submitted,

Sandra Osterdyk, City Clerk/Treasurer

Todd Danelski, Mayor