



**Budget City Council Meeting
August 18, 2023, at 6 pm
Sturgeon Lake City Hall**

The following council members were present at the hall: Mayor Scott Helfman, Council member Nick Dagele, Council member Adam Langhorst and Council member David Lingle.

The following council members were absent: none

The following city employees were present at the hall: City Clerk/Treasurer Sandra Osterdyk

The following city staff members were absent: Public Works Superintendent Larry Coursolle and Public Works Bob Pladson

Members of the public that were present: Ken Grey, Judy Koch, Tom Koch and Emily Danelski

Call to order: Pursuant to due call and notice thereof, Mayor Helfman called the Regular City Council Meeting to order at 6:00 pm.

Special Guests and Visitor Comment

No special guests or visitor comments.

Approval of Minutes

The minutes of the June 27, 2023, Fire Contract Council Meeting Minutes were submitted for approval. Strike 2025 from Fire Contract increase on top of second page.

[Council member A. Langhorst made a motion to approve the minutes for the June 27, 2023, Fire Contract Council Meeting Minutes Council member N. Dagele seconded the motion. The motion carried with a roll call vote with all members present voting in favor.](#)

The minutes of the July 11, 2023, Council Meeting Minutes were submitted for approval. Four changes updates are needed: remove Jeff Dagele from attendance, update to JT's Towing and updates under New Business and Older Business

[Council member A. Langhorst made a motion to approve the minutes for the July 11, 2023, Council Meeting Minutes Council member N. Dagele seconded the motion. The motion carried with a roll call vote with all members present voting in favor.](#)

The minutes of the July 25, 2023, Budget Council Meeting Minutes were submitted for approval.

Add Ken Grey to attendance section for at the meeting.

[Council member N. Dagele made a motion to motion to approve the minutes for the July 25, 2023, Budget Council Meeting Minutes Council member A. Langhorst seconded the motion. The motion carried with a roll call vote with all members present voting in favor.](#)

Financial Report

Claims Paid: The Clerk/Treasurer presented the claims paid to the council. Any questions the council had about the Claims Paid were answered satisfactorily by the Clerk/Treasurer.

[Council member A. Langhorst made a motion to approve Claims Paid, seconded by Council member D. Lingle. The motion carried with a roll call vote with all members present voting in favor.](#)

Unpaid Claims: The Clerk/Treasurer presented the Unpaid Claims to the council. Any questions the council had about the Unpaid Claims were answered satisfactorily by the Clerk/Treasurer.

1,997.92

Hawkins Chemicals

Inv 6546271 – Fluoride for Water

[Council member N. Dagele made a motion to approve the Unpaid Claims, seconded by Council member A. Langhorst. The motion carried with a roll call vote with all members present voting in favor.](#)

Financial Report/Review: The Clerk/Treasurer presented the Financial Report/Review. Any questions the council had were answered satisfactorily by the Clerk/Treasurer.

[Council member N. Dagele made a motion to approve the Financial Report/Review, seconded by Council member A. Langhorst. The motion carried with a roll call vote with all members present voting in favor.](#)

Fire Department Report

Fire Department Report: Senate and House decided not to include Sturgeon Lake's proposal on funding. Need to find another architect firm. Mayor Helfman has been in contact with Tim Korby from HR Green on scheduling the bus tour and working on getting a hand out ready that can be given out during the tour. Tim Korby to have the paperwork ready on Monday.

Reports of Departments

Cemetery Committee: CIP was onsite to help level the headstones the had been extremely bad and cleaned them as well.

Compost Committee: No update.

Park Committee: No update. Mayor Helfman said to reach out to Mark with the Lions as they would like to make the Park their 2024 Project and are very excited about it. Need to look into grant funding as well.. .

Public Works: Trailer door needed repairs called DC Garage Door and got no response. Called Peterson Garage Door and they repaired it the same day. Needed an new spring, look for a bill to be coming.

Roads: Mayor Helfman advised to have the roads graded after the rain. A couple of spots need additional gravel. Need to check pricing in the contract. Council member N. Dagele will be the new Road Commissioner.

Solid Waste: no update

Storage Facility: Kiminiski's will be scheduled to come in to do the paving work around the storage lockers. Concrete on the north side of the lockers is looking rough may need to be removed. Dan's Masonry will be onsite August 21, 2023, to do the. Reminder that it will take two weeks for this to set.

Water/Sewer Operator: Nothing out of the ordinary. Replaced one grinder pump. Mayor Helfman to talk with John Mikrot about doing the DMR's going forward himself. If he doesn't want to do them, then we bid them out to someone else.

[Council member A. Langhorst made a motion to bid out the DMR's to another company if John Mikrot does not do the DMR's, seconded by Council member N. Dagele. The motion carried with a roll call vote with all members present voting in favor.](#)

Zoning: 2 new building permits to review.

City Clerk Treasurer: Reconciliation of monthly dump numbers finding some errors between the daily numbers received and the numbers on the drivers log sheets. Worked with UBMAX to get them to honor the UB Pay and this will

City Clerk Treasurer: Reconciliation of monthly dump numbers finding some errors between the daily numbers received and the numbers on the drivers log sheets. Worked with UBMAX to get them to honor the UB Pay and this will be going live before September. Working on updating the Wellhead Protection Plan. Updating the Budget. Continue to work on the Lead Service Line Inventory cross referencing with addresses and permits to confirm owners and who has how many lines. Final work with Members Credit Union they will not be able to establish ACH for residents. Continue to work on 2024 Water Sewer Assessment Delinquent List, About half way done with the LMCIT Property/Casualty Renewal Application – waiting on some information on questions, Preparing 2024 Liquor License Renewal and Tobacco License Renewals, Attending several Cannabis Law and Office of Cannabis Management webinars, Reestablish Minnesota Small Cities account, worked with the Pine County Highway Department to get traffic paint to get our curbs and streets painted

Mayor: No update that he hasn't already talked about.

New Business

Jeff Dotseth Local Bonding Tour September 18-22, 2023. Tim Korby will be completing the necessary paperwork to ensure this is all turned in on time.

Resolution 2023-17 Accepting the Resignation of Council Member, Kris Philipps & Declare Vacancy was discussed by the council. Cut off time for applications would be 12:00 pm on Tuesday, September 12, 2023. Ad to be ran in the Evergreen. City Clerk noted that it also has to run in the official newspaper of the City as well. It was asked that this be double checked and confirmed if required by the LMC and state statues.

[Council member A. Langhorst made a motion to Accept the Resignation of Council Member, Kris Philipps & Declare Vacancy was discussed by the council according to Resolution 2023-17, seconded by Council member N. Dagele. The motion carried with a roll call vote with all members present voting in favor.](#)

Resolution 2023-18 Setting a Public Hearing on Delinquent Water & Sewer Assessments was presented.

[Council member A. Langhorst made a motion to set a Set a Public Hearing for the Delinquent Water & Sewer Assessments according to Resolution 2023-18 on September 12, 2023, at 6:00 pm, seconded by Council member N. Dagele. The motion carried with a roll call vote with all members present voting in favor.](#)

2024 Tobacco Sales License for Fas-Stop and JJ's Liquor for January 1, 2024, to January 1, 2025 was present for approval.

[Council member N. Dagele made a motion to approve the 2024 Tobacco Sales License for Fas-Stop and JJ's Liquor for January 1, 2024, to January 1, 2025, seconded by Council member D. Lingle. The motion carried with a roll call vote with all members present voting in favor.](#)

2024 Proposed Levy Certification was tabled until the September 12, 2023, meeting.

A quote was provided from Sturgeon Lake Fas-Stop Garage for new tires for the city generators in the amount of \$820.15.

[Council member A. Langhorst made a motion to approve the quote to get five new tires for the city generators, seconded by Council member N. Dagele. The motion carried with a roll call vote with all members present voting in favor.](#)

Old Business

Kiminiski's will be scheduled to come in after Dan's Masonry has completed the concrete work do the paving work around the storage lockers.

Dan's Masonry will be onsite August 21, 2023, to do the concrete work at the storage lockers. Reminder that it will take two weeks for this to set.

Scheduled Performance Reviews have been postponed until a later date and time.

Budget Review

Review and discussion of 2024 budget revenue: The Council discussed the proposed budget and adjustments needed. The revenue was reviewed first.

Review and discussion of 2024 budget expenses: The Council reviewed last year's actual and current year to date actual expenses. The Council discussed needed adjustments that will be ready to review at the September 12, 2023, meeting.

Announcements

Next Regular City Council Meeting – The next regular meeting will be Tuesday, September 12, 2023, at 6 pm.

Adjournment

A. Langhorst made a motion to adjourn the meeting, seconded by N. Dagle. The motion carried with all members present voting in favor. Meeting adjourned at 9:09 pm

Respectfully submitted,



Sandra Osterdyk
City Clerk/Treasurer, City of Sturgeon Lake



Scott Helfman
Mayor, City of Sturgeon Lake