



**Regular City Council Meeting  
May 10, 2022, at 6 pm  
Sturgeon Lake City Hall**

The following council members were present at the hall: Mayor Todd Danelski, Council member Jason Swanson, Council member Rick Lewis, Council member Kris Philipps, and Council member Ken Grey.

The following council members were absent:

The following city employees were present at the hall: City Clerk/Treasurer Sandra Osterdyk, Public Works Director Mark Noyes, and Fire Chief Al Cekalla

The following city staff members were absent:

Members of the public that were present: Emily Danelski, Jerry Gill, Judy & Tom Kochs

**Call to order:** Pursuant to due call and notice thereof, Mayor Danelski called the Regular City Council Meeting to order at 5:59 pm, followed by the Pledge of Allegiance.

#### **Approval of Minutes**

The minutes of the April 12, 2022, Regular City Council Meeting were submitted for approval.

R. Lewis made a motion to approve the minutes for the April 12, 2022, Regular City Council Meeting as submitted, J. Swanson seconded the motion. The motion carried with all members present voting in favor. Motion carried.

#### **Special Guest**

**City Residents letters of interest to fill vacant council seat:** Included in the meeting packet was the letter of interest, which S. Osterdyk received from Ken Grey, candidate had been present at meeting. The council had a brief discussion about the candidate.

T. Danelski made a motion to appoint Ken Grey to council, seconded by R. Lewis. The motion carried with all members present voting in favor with a roll call vote.

Ken Grey was sworn in by S. Osterdyk as a Sturgeon Lake City Council Member.

#### **Fire Department Report**

**Fire Department Report:** Fire Chief Al Cekalla reported the Fire Hall roof is leaking above the refrigerator and furnace. They will move the refrigerator. Maintenance is to look at the roof and repair as needed. The Fire Department responded to 3 fire calls and 5 medical calls for the month. The monthly meetings are moved to 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays until this Fall starting in June 2022.

#### **Financial Report**

**Claims Paid:** The Clerk/Treasurer presented the claims paid to the council. Any questions the council had about the Claims Paid were answered satisfactorily by the Clerk/Treasurer.

J. Swanson made a motion to approve the Financial Report/Review, seconded by K. Phillipps. The motion carried with all members present voting in favor. Motion carried.

**Unpaid Claims:** The Clerk/Treasurer presented the unpaid claims to the council for approval of the Pine County Public Works \$123,397.29, League of Minnesota Cities Workers Compensation Coverage Premium for 2022 \$4,843, and the True North Flags and Flagpole \$1,186, anything remaining after the American Legion donation the city will pay. Any questions the council had about the Claims Paid/Unpaid were answered satisfactorily by the Clerk/Treasurer.

[R. Lewis made a motion to approve the Unpaid Claims, seconded by T. Danelski. The motion carried with all members present voting in favor with a roll call vote.](#)

**Financial Report/Review:** The Clerk/Treasurer presented the Financial Report/Review. Any questions the council had were answered satisfactorily by the Clerk/Treasurer.

[R. Lewis made a motion to approve the Financial Report/Review, seconded by T. Danelski. The motion carried with all members present voting in favor. Motion carried.](#)

### **Reports of Departments**

**Roads:** K. Phillipps asked for an updated budget breakout for the Roads. He was also going to reach out to Dale Sandberg on the status of his invoice for snowplowing. Road signs need to be considered at Cemetery Road, Wildlife Road and near the Playground/Park area.

**Solid Waste:** Letter sent to L&L Granite. Need to establish Resolution on eliminating signage at the end of Laketown Road & Hwy 61.

[R. Lewis made a motion to approve a new resolution for No Advertising at this location, seconded by T. Danelski. The motion carried with all members present voting in favor. Motion carried.](#)

Maintenance was to collect list of names on signs so they can be notified to remove their signage, or the city will remove it for them.

**Water/Sewer Operator:** M. Noyes reported the grinder pump @ St. Isidore Catholic Church locked up today and was replaced. There are no pumps left in inventory. Two E1 grinder pumps will need to be ordered as they are the only model we can use in Sturgeon Lake. The Wellhouse air evaporator rebuild kit is being ordered to prevent air from getting into the chlorine line. Everything is ready to start mowing grass. Check on Recycle Company that picks up cans and takes a percentage if they service this area.

**Zoning:** R. Lewis approved three building permits.

**Park Advisory Committee:** T. Danelski reported thanks to the recycle can payment the city can purchase signage and a cattle gate to start work on the composite site for organic waste materials. Fire Department would do a burn in the winter of the composite area.

**Storage Facility:** T. Danelski reported there was a break in attempt at the storage lockers on Sunday night/Monday morning. Mike Starch was onsite to volunteer to help repair tampered lockers. Need to consider security system for storage lockers. City Clerk will reach out to Cypert PC for quote.

**Cemetery:** T. Danelski reported there was no calls yet for marking graves

**City Clerk Treasurer:** S. Osterdyk reported Q1 reporting is completed. There are some year-end reports still coming in that had not been completed. There are also some access issues on some of these reports that are causing delays and issues. KLM water inspection of the water tower was completed with results indicating everything looks good. The 2021 Consumer Confidence Report was completed on 4/18/22 and posted already. Cybert PC will be back to install cameras by the Fire Hall entrance and the handicap ramp. This will also increase our surveillance retention time to 75-90 days of recordings. Cybert PC is also putting together a quote for monthly backup of all systems to ensure the city has no data loss issues in the event of an emergency. There are two upcoming audits, Workers Compensation Onsite and the annual audit. Thank you to the two volunteers who have donated endless hours to help update City Hall's bathrooms with the touchless faucets and paper towel dispensers along with the new flower boxes in front of city hall. Suggested using the empty parking lot across from City Hall for a weekly Farmers Market. Council agreed with this idea. City Park Pavilion

needs to be treated and she is working with Deanne Hillbrand to secure the items needed to accomplish this task. Election process starts mid-June with training. There is a League of Minnesota Cities Conference in Duluth she would like to attend as it has more focus around the financial side, especially property tax and sales tax revenue. Council agreed she can attend.

**Mayor:** Reviews for the city employees are scheduled for May 26, 2022, at 4:30 pm.

#### **Old Business**

No old business to report.

#### **New Business**

**Res. No 2022-10 A Resolution Authorizing Jason Swanson as a Signatory on City of Sturgeon Lake account, Woodlands National Bank**

[T. Danelski made a motion to accept Res. No 2022-10 A Resolution Authorizing Jason Swanson as a Signatory on City of Sturgeon Lake account, Woodlands National Bank, seconded by R. Lewis. The motion carried with all members present voting in favor. Motion carried.](#)

**Res. No 2022-11 A Resolution Filling a Previously Declared Council Vacancy**

[T. Danelski made a motion to accept Res. No 2022-11 A Resolution Filling a Previously Declared Council Vacancy, seconded by R. Lewis. The motion carried with all members present voting in favor. Motion carried.](#)

Late Fees clarification to restate that lates are 10 % of the complete outstanding balance on the water sewer account

#### **Announcements**

**Next Regular City Council Meeting** – The next regular meeting will be Tuesday, June 14, 2022 at 6 pm.

#### **Adjournment**

[R. Lewis made a motion to adjourn the meeting, seconded by J. Swanson. The motion carried with all members present voting in favor. Motion carried. Meeting adjourned at 7:46 pm.](#)

Respectfully submitted,

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Sandra Osterdyk, City Clerk/Treasurer

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Todd Danelski, Mayor