



City Council Work Session Meeting
Interim Ordinance # 99: Subdivision Moratorium Workshop
January 25, 2025
9:00 am
Sturgeon Lake City Hall

The following council members were present at the hall: Mayor Scott Helfman, Councilmember Nick Dagel, and Councilmember Adam Langhorst.

The following councilmembers were absent: none

The following city employees were present at the hall: City Clerk/Treasurer Sandra Osterdyk

The following city staff members were absent: Public Works Superintendent Larry Coursolle

Members of the public that were present: none

Call to order: Pursuant to due call and notice thereof, Mayor Helfman called the City Council Work Session Meeting regarding the discussion on an Interim Ordinance Subdivision Moratorium Workshop to order at 9:08 am.

New Business

The Mayor and City Council completed a discussion and review of the draft Interim Ordinance. The City Attorney had approved this final draft the City Clerk had presented earlier for the City of Sturgeon Lake's Interim Ordinance. The Mayor and City Council agreed to schedule a Public Hearing. A review of other ordinances from surrounding counties, cities, and the League of Minnesota Cities highlighting what sections would work best to incorporate into the new ordinance had been discussed. This was the initial meeting to go over all the components that make up a subdivision that would need to be included but are not limited to the following:

- General Provisions
 - Purpose/Intent, authority
- Definitions
- Exemptions
- Minor Subdivision
 - Allowed
 - Certification
 - Applications: Requirements, review, approval
- Design Standards
 - Land suitability requirements
 - Blocks and lots
 - Roads, Highway, streets and alleys
 - Easements: Drainage, utility and wetland
 - Improvements: Road and highway
 - Public utilities
 - Survey monuments
- Sketch Plan
 - Required information, Sketch plan review and Distribution
- Plat
 - Preliminary
 - Final
- Variance
- Enforcement

- Fees
- Appendix:
 - Roads
 - Typical road section
 - Design standards: Vertical curve design, Horizontal curve design, Cul-De-Sac, Y-turnaround, T-turnaround
 - Water
 - Typical waterline section
 - Fire hydrant
 - Curb stop/laterals
 - Sewer
 - Typical sewer line section
 - Manholes
 - Laterals

The council also discussed items they would like to see incorporated into the new subdivision ordinances that include but are not limited to the following:

- Roads and property maintenance agreement
- Number of driveways on a private drive
- Common interest community and planned unit development
- Lot Sizes
 - With city utilities
 - Without city utilities
- Connection to water and sewer required
- Location of area for well and septic that will support a septic system
- Building site locations
- Exemptions
- Wetlands


Announcements

The next City Council Meeting is on February 11, 2025, at 6:00 p.m.

Adjournment

Councilmember A. Langhorst motioned to adjourn the meeting, seconded by Councilmember N. Dagel. The motion was carried with all members present voting in favor. The meeting adjourned at 11:40 am.

Respectfully submitted,


 Sandra Osterdyk, City Clerk/Treasurer


 Scott Helfman, Mayor